



PULSE Event Team Internship: Summer Job Description

Purpose:

To assist the PULSE events team in the planning, preparation and communication for the year ahead. This will be a challenging internship giving you the opportunity to bring Jesus to a generation.

Benefits

- Be a part of a movement that drives the message of Jesus around the nation
- Gain experience in non-profit event management
- Opportunity to work behind the scenes at several large festivals around the country
- Class credit (if applicable)

Core Competencies and Qualifications:

Preferred Majors: Event Planning, Public Relations, Ministry, Communication

- Follower of Jesus Christ and in agreement with the PULSE statement of faith
- A heart for evangelism for this generation
- Detail oriented, well organized, and self motivated
- Flexible with change and able to work in high stress situations
- Ability to anticipate needs and implement them
- Must have a flexible schedule and be available for travel throughout the summer
 - End date of September is preferred, but not necessary
 - Comfortable traveling via bus/plane/car for extended periods of time
- Ability to work as part of a team

Responsibilities:

- Lay the groundwork for festivals and events throughout the summer
 - Support load-in and load-out of event and festival preparation
 - Support the PULSE speaker and staff with their onsite needs
 - Assist the events team with organizing, maintaining, and tracking product inventory
 - Set up and run PULSE booths (travel with the team to events and festivals)
 - Distribute PULSE materials
 - Hand out giveaways and sell merchandise
 - Build relationships with attendees of events and communicate the PULSE message effectively
 - Possible events include but are not limited to:
 - Joyful Noise (Blaine, MN) June 9-10
 - RiseFest (Sheldon, IA) June 16-17
 - Elevate/Worship in the Adirondacks (NY) June 23-25
 - Future Quest Youth Conference (San Diego, CA) June 28-29
 - River Rock (Bethel, MA) July 7-8
 - LifeFest (Appleton, WI) July 9-12
 - Creation West (Kennewick, WA) July 13-15
 - Sonshine (Somerset, WI) July 18
 - Alive Festival (Mineral City, OH) July 20-23
 - Jesus Fest (Woodbury, MN) July 25
 - Unity Fest (Muskegon, MI) August 9-12
 - Lifelight (Sioux Falls, SD) Sept 6 (if still an intern)
 - Perform any and all other duties as assigned by the Internship Supervisor.